

CERTIFICATE OF INSTRUCTION

DISPENSING LP-GAS

UTILIZATION: (check one of the following.)

LP-Gas Dispensing Station Operator _____
 Company Employee (see Footnote) _____
 Keylock System Operator (consumer) _____

Cardlock System Operator (consumer) _____
 Codelock System Operator (consumer) _____
 Other (State Use) _____

COMPANY RECEIVING TRAINING: _____
COMPANY NAME

WARNING:

DO NOT... Fill containers that are fir damaged, have leaks, leaking fittings or are constructed in accordance with D.O.T. (I.C.C) cylinders with expired requalification d
 Do not overfill LP-Gas cylinders or LP-Gas A.S.M.E. tanks.

Failure to adhere to these warnings can result in personal injuries; fires and/or explosions.

ADVISE the consumer that cylinders must be transported in an upright secure position and in a ventilated area. It is recommended that all cylinders be transported with a plug affixed to the cylinder service valve.

Operators are responsible for their own actions and those of their employees.

THESE INSTRUCTIONS INCLUDE:

1. A.S.M.E. containers and D.O.T. cylinders failing to meet applicable standards shall not be filled.
2. No smoking within 50 feet of a transfer operation.
3. Turn off engine and eliminate other sources of ignition.
4. Insure that the vehicle, mobile trailer, ect. Is not occupied.
5. Suitable gloves must be worn during the transfer operations.
6. Check at valve (including safety relief valve) and hose connections for leaks.
7. Attach hose and end valve to tank or cylinder filling connection.
8. Open main liquid valve on supply tank.
9. Open hose end valve.
10. Open fixed liquid level gauge on tank or cylinder.
11. Start LP-Gas transfer pump.
12. When filling by volume, close hose end valve when liquid appears (white mist) at fixed liquid level gauge. Stop pump.
13. When filling by weight, close hose end valve when correct (calibrated) weight is reached. Stop pump.
14. Visual float gauge(s) are not to be used to determine proper filling levels.
15. Close fixed liquid level gauge.
16. If tank or cylinder was filled through service valve-close this valve before disconnecting.
17. Close main liquid valve on supply tank.
18. Disconnect hose end valve. Make certain that pressure was reduced prior to final disconnect.
19. Replace dust plug or hose nozzle.
20. Store hose end valve in a prescribed safe location.
21. Replace cap on filling connection of tank or cylinder.
22. Recheck fixed liquid level gauge to make sure it is tightly closed.
23. Install POL plug on cylinders up to 45 lbs. Propane capacity.
24. If required, apply D.O.T. labels and NLPGA cylinder warning label.

This is to certify that the following have been provided with written instructions for the LP-Gas transfer operation and have satisfactorily performed this transfer operation at least 3 full cycles under the supervision of _____:

Name	Signature

The Training was conducted at: _____

Name and Address

ON: _____

Month/Date/Year

Instructor's Signature